



The Commonwealth of Massachusetts

Town of Becket

Zoning Board of Appeals

557 Main Street, Becket MA 01223

413-623-8934 Ext. 20

zba@townofbecket.org

DIMENSIONAL SPECIAL PERMIT GUIDELINES

(Approved 2/12/08)

BECKET ZONING BYLAW SUBSECTION 3.4.5

Responsibilities of Applicant:

1. Submit **two (2) copies** of the fully completed application, including the cover sheet, to the Town Clerk who will certify receipt and forward one copy to the ZBA.

The application must be accompanied by:*

- Detailed site plan stamped by a registered engineer, architect, or land surveyor including
 - Footprint(s) of existing and proposed structure(s) specifying distances to boundary lines
 - Location of septic and well
 - Clear indication of boundary lines
- Written description of proposed project
- \$100.00 nonrefundable clerical fee made payable to "Town of Becket".
- Evidence that Town of Becket taxes are not delinquent (form attached)

Applications received on or before the 1st of the month will be placed on the following month's agenda. (i.e. Received 2/2 – 3/1: On April Agenda.)

**Additional information may be requested at the discretion of the Board.*

2. Reimburse town for costs of legally mandated notifications.
 - All mailing costs, made payable to "Reserve Account".
 - Legal Notice publication cost, made payable to "Town of Becket".

Amounts will be provided when determined and both checks must be received prior to the start of the public hearing.

3. Attend public hearing or have a legally appointed representative attend.
4. Submit Notice for Recording in the Registry to the Registry of Deeds.
(This will be supplied by the Town Clerk after the 20 day appeal period.)