Meeting Minutes for October 2, 2019

Board Members Present: Gale LaBelle, I. David Krawet and Laurel Burgwardt, arriving at 5:11 PM
Board Members Absent: None
Health Agent: Jayne Smith – present until 5:20 PM
Administrative Assistant: Jessica Perotti
Public Present: Brent White, Karen Chapman, Lee Chapman, Mike Kulig and Bill Fiske

1. Call to order: Gale LaBelle calls the meeting to order at 5:04 PM. Ms. LaBelle reads the rules of the meeting and introduces the Board members present.

   *items kept in the order of the agenda for easier reference.*

2. Board to approve meeting minutes for August 7, 2019, September 4, 2019 and September 11, 2019: This item is tabled.
3. Reports from Health Agent, Jayne Smith:
   a. 29 Chester Road: Ms. Smith says there needs to be some clarification on this. She explains that the Conservation Commission is prepared to give an approval but it is based on the plan that the Board didn’t approve. There is a brief discussion regarding the revision that was proposed but rejected by the Board. The Board agrees this matter needs to be brought to the courts to be settled and advised Ms. Smith to have Charlie Kaniecki proceed with getting a court date.
   b. 209 Sherwood Drive: The Board is satisfied with the well location.
   c. 3582 Jacob’s Ladder Road: Ms. LaBelle makes a motion to approve this plan based on Jayne Smith’s review. Ms. Burgwardt seconds the motion. All in favor. Motion passes.
   d. 14 Sir Galahad Drive – tank replacement: Ms. LaBelle makes a motion to approve this tank replacement. Mr. Krawet seconds the motion. All in favor. Motion passes.
   e. 323 Wells Road: Ms. LaBelle makes a motion for Ms. Smith to review the plan for approval. Mr. Krawet seconds the motion. Ms. Smith says another perc test needs to be done.
   f. 0 Stoney Brook Road/Hamilton Road – map/lots 217/40.12+40.13: This was approved last month.
   g. 7 + 12 Brooker Hill Road: Ms. Perotti says an application was submitted for this septic system combination which includes 3367 Main Street. Ms. LaBelle makes a motion that all three (3) of these properties should be on the same permit. Mr. Krawet seconds the motion. All in favor. Motion passes.
   h. 609 Main Street – proposal from Timothy Maginnis regarding daily wastewater flow: Ms. Smith explains that Title V code allows past flow information to be used
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for determining the size of a system. Ms. Smith informs the Board she was asked by Bill Allen if this could be done here versus what is recommended in Title V. Ms. Smith tells the Board the soils at this location are not good noting what was dug up during the percolation test appeared to be part of a dumping ground. Ms. Smith asks the Board if they would entertain this method of determining the size of the septic system. Ms. LaBelle makes a motion to allow past flow information to be used to determine the size of the septic system. Ms. Burgwardt seconds the motion. All in favor. Motion passes.

i. 92 Depot Street – well location needs to be determined: The Board recognizes Karen and Lee Chapman. Mr. Chapman explains they are here to confirm that the well in question is located on their property where the septic system will be installed. Ms. Smith sees no problem with the Chapman’s submissions. Ms. Smith says there were some conditions placed on the permit that will remain in effect including the shed that has vehicular access. Ms. Smith emphasizes that the field needs to be protected from vehicles going over it.

4. COC sign-offs:
   a. 133 Brooker Hill Road, Jayne Smith/Tim Delaney: Ms. Perotti lets the Board know this system has been installed; the engineer needs to sign-off on the COC.
   b. 139 Alan A Dale: TBD/William Justin Hyland: Ms. Perotti tells the Board that the installer got his permit but is not sure if work has begun on the installation.
   c. 77 Sir Edwards Way: Ms. LaBelle says the COC was submitted by the installer, Dave Boomsma, while Ms. Perotti was out of the office. She advises that Mr. Boomsma, will be dropping off an as-built sketch of the system.

5. Title V inspections:
   a. 34 Iroquois Avenue: Laurel Burgwardt/Scott McFarland: Ms. Perotti explains that Ms. Smith witnessed this inspection.
   b. 98 Wade Inn Road: Laurel Burgwardt/Al Joyner: Ms. Burgwardt reports this was a pass.
   c. 693 George Carter Road: Laurel Burgwardt/Brent White: The Board recognizes Brent White of White Engineering. Mr. White explains he did a Title V inspection here witnessed by the Board in September. Mr. White explains why the inspection failed. Mr. White would like to upgrade the inspection from a fail to a conditional pass. Basically, he will be preparing a proposal for a distribution box (d-box) replacement, the realignment of the pipes that settled and to put new perforated pipes in the trenches because there isn’t a vent on the leach field. Mr. White proposes to submit the Title V inspection report as a passing Title V after the work is done. Ms. LaBelle makes a motion to pass this plan as discussed. Mr. Krawet seconds the motion. All in favor. Motion passes.
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d. **1016 Fred Snow Road:** Laurel Burgwardt/Paul Willis: Ms. Burgwardt reports this is a pass.

e. **178 William Holmes Road:** Laurel Burgwardt/Paul Willis: Ms. Perotti says she is confused by what is going on because the inspection was done and then a request came in through Full Circle. The witness fee and report is still outstanding.

f. **275 Maid Marion Lane:** Laurel Burgwardt/Bill Allen: Ms. Burgwardt says this was a fail.

g. **130 South Cove Drive:** Laurel Burgwardt/Scott McFarland: Ms. Burgwardt says this inspection was done today and was a pass; she has not emailed a witness report yet.

6. **Percolation tests:**

a. **Trail Circle, Map/Lot 214/10:** Jackie Duda, Michael Lavigne: Ms. Perotti reports she has received the witness report, perc report and fee. She says he had another perc test done for a lot he has on Silver Leaf Drive, Map/Lot: 213/121. The test done on Trail Circle will need to be done again.

b. **73 King Richard Drive:** Laurel Burgwardt, Anthony Wesolowski – property owner: Ms. Burgwardt says a lot of holes were dug to get the soil samples. Ms. Perotti clarifies that Fred Sears was asked to finish the plans for this site. Mr. Sears says that he will but only if what has been done so far is up to code and requested a soil sample be taken and witnessed by the BOH. He sent instructions for how the sample should be collected and where it should be sent for testing. Ms. Burgwardt says Mr. Wesolowski wanted to submit the sample to an alternate lab. Ms. Burgwardt advised him to contact Mr. Sears about where he would like to send the sample. Ms. Perotti says she has not received any reports or fees related to this test.

c. **9 Prince Paul Path:** Jayne Smith/Aaron Biasin: Ms. Perotti says this was done today and has not received any feedback about it yet.

7. **Housing:**

a. **3071 Main Street:** Ms. Smith says that as far as she knows, this matter has been settled.

b. **61 Porcupine Courts:** Ms. Smith asks if a Title V inspection has been done at this property. Ms. Perotti confirms that an inspection has not been done. Ms. Smith says she will let Charlie Kaniecki know so this can be brought to court too.

8. **Full Circle**

a. **Septic Installer Permits:** Ms. Perotti lets the Board know permits were issued to the following:
   i. R.A. Spiller/Richard Spiller
   ii. William Justin Hyland
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iii. Justin Thomson

b. Septage hauler: James Sullivan/Sullivan Sanitation: Ms. Perotti reports that Mr. Sullivan came in to get his permit.

9. Permit Eyes sign-offs:
   a. 494 King Richard Drive- COC not to be issued until a passing Title V inspection is done: The Board recognizes Bill Fiske, the owner of the property. Ms. Smith notes that the inspection was extended last year by Charlie Kaniecki but it has expired. Mr. Fiske wants to know why he has to have a Title V inspection. Ms. LaBelle says she wants to be sure the system is functional following the construction and says a Title V inspection will need to be done before the Certificate of Occupancy is issued for the dwelling. Mr. Fiske agrees and leaves the meeting.
   b. 221 Carter Road: Ms. Perotti explains that the house is to be demolished and rebuilt in the same footprint. After a brief discussion, the Board agrees that a Title V inspection should be done following the re-construction. Ms. LaBelle makes a motion that a Title V inspection be done following the reconstruction of the house. Mr. Krawet seconds the motion. All in favor. Motion passes.

10. Complaint: 3650 Jacob’s Ladder Road: Ms. LaBelle tells the Board that a call came in regarding the living situation here claiming there are more than twenty (20) cats here and the elderly gentleman living there with his daughter shouldn’t be in those conditions. Ms. LaBelle says she didn’t get any assistance from Elder Services. Ms. LaBelle says Ms. Smith will be sending a letter to the homeowner to notify them that an inspection will be done. Ms. LaBelle says Elder Services needs to be contacted again if any signs of abuse are found during the inspection.

11. Old Business:
   a. Tobacco Permits: Ms. LaBelle says they will start issuing these permits in 2020. Letters will be going out to the businesses that currently sell tobacco products.
   b. 104 Stanley Road: review of mock Title V inspection done: Ms. Perotti says this inspection was done shortly after last month’s meeting. Mr. Sullivan submitted a letter for the file.
   c. 68 Lake Shore Drive – 6 month deed restriction not listed: this item is overlooked by the Board.

12. Public Input: As discussed throughout the meeting.

13. Budget: This is overlooked by the Board.

14. Correspondence:
   a. Water testing for Town Beach: Ms. Perotti reminds the Board that the responsibility for paying the invoices for the water testing at the Town Beach was passed to the Parks and Recreation Commission because they oversee the maintenance of the beach.
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b. **BOH training October 5, 2019 at Blue Bonnet Diner, Northampton, MA:** Ms. LaBelle confirms that she and Ms. Burgwardt will be attending this training.

c. **BCBOHA Fall Dinner, October 24, 2019:** All Board members will be attending.

d. **Porchlight VNA – Flu shot clinic October 10, 2019, 1:00 PM-4:00 PM:** Ms. LaBelle says she scheduled this on a day when the seniors would be downstairs so they wouldn’t have to make a special trip to get vaccinated.

e. **KP Law – Notice of Emergency Order banning sale and display of vaping porducts:** Ms. LaBelle says she confirmed that there weren’t any vaping products being sold in town and sent the notice to the Select Board.

f. **Mass DPH – EEE, 10th human case confirmed:** Ms. LaBelle suggests self-protection against mosquito bites.

15. **Any other business to come before the Board:** Ms. Perotti lets the Board know about some applications that still need to be reviewed for approval:
   
   - 612 Main Street
   - 300 Bonny Rigg Hill Road

She also lets the Board know that a Title V inspection report was received for 329 Little John Drive and it was a fail; the witness fee was included with the report.

The next meeting is set for November 6, 2019 at 5:00 PM.

16. **Adjournment:** Mr. Krawet makes a motion to adjourn. Ms. LaBelle seconds the motion. All in favor. Motion passes. Meeting is adjourned at 5:44 PM.

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**Meeting Minutes reviewed and approved on December 5, 2019 by:**

Gale LaBelle, Chair

I. David Krawet, Clerk

Laurel Burgwardt, Vice Chair