

SHERWOOD GREENS ROAD IMPROVEMENT AND MAINTENANCE DISTRICT
413-274-2374

Prudential Committee Minutes for December 2, 2023

The meeting was called to order at 9:03 am.

In attendance were Committee members Terry Hayden, Marc Schultz, Joe Hanrahan, Bruce Lipton, Susan Hovani, Sharon Cutler & Joan Boccino

Also present were Bob Moore – Road Superintendent; Kathleen Borden – Treasurer; Jane Hanrahan, District Clerk

Residents present: Sandy Moore, Lisa Saunier, Ken Einhorn, Fred Zemel

The meeting was not recorded.

Review of the November 2023 Meeting Minutes

A name change was made to the minutes. Sharon worked on the by-laws with Marc, not Susan.

Motion made to approve the November Meeting Minutes by Sharon and seconded by Bruce. The motion was approved by roll call.

Treasurer Report

Kathy let us know that a change needed to be made to the reports sent. The Director's and Officer's Insurance should be \$1500 not \$1905.

There was a discussion about the Warrants and what is paid and when it is paid as well as the stabilization account and when we can expect it to go back into the Money Market Account. The reserve account is our "rainy day fund" and the stabilization account is a tool we use we use to manage the cashflow between tax receipts. We never permanently spend the stabilization money, we borrow from it as needed and then replace it.

A suggestion was made to add a tab to the spreadsheet explaining what each line item is for.

Receipts for November were: \$18,511.22 and there is \$6,716.84 cash in the bank.

The December warrant for \$16,458.96 will be signed via DocuSign.

Motion made to approve the treasurer's report by Marc and seconded by Bruce. The motion was approved unanimously by roll call.

Roads Report

Bob reported that the One-Way sign came in, and he will install it soon.

Gary came in after our last meeting and fixed Long Bow North. Fred thanked Bob for getting that done so quickly. Gary also finished the cleaning and leaf blowing.

Terry contacted Greg Cohen and Greg provided a bond for the work being done on the house on Long Bow Lane East. There was a lot of work done on the property being renovated by Black Bear Holdings and they were asked to move some vehicles because they were blocking the road and parking in other people's driveways.

Bob spoke with Dakota (the person in charge) and she had the vehicles removed and provided a bond within a few hours.

Terry shared that both Greg Cohen and Black Bear Holdings were very cooperative about securing the bonds.

Bob requested that the board discuss increasing the amount of the bond during the months of March, April, and May. The roads (because they are softer) are more likely to be damaged during this period and may require more work, increasing the cost.

Bob also requested that the board discuss approving an amount Bob would be able to spend on the roads if an emergency arises and there is not time to hold a special meeting. The board voted and approved \$9,000 as a capped amount for emergency road expenditures.

There was a board discussion about the procedure if cars are left on the roads or if a car needs to be towed. It was suggested that we investigate getting signs with the number of a towing company on them. Some research is going to be done about this by Fred.

Bob asked about his ability to shut down a job if a resident does not comply with our by-laws. Terry is going to contact the attorney about it.

A discussion started regarding short-term rentals and the possibility of asking homeowners to use specific language in their contracts to help visitors understand our guidelines. Sharon is going to share the homes that are currently used as short-term rental properties with Terry.

Marc and Sharon presented their language on increasing the amount of the bond. Joan asked about how a resident would know how large of a truck would be delivering something to a home. The board discussed what should be included and how specific it should be to make it clear and simple for Bob to manage. The board is also hesitant to change the by-laws but would like to allow Bob to adjust the bond amount with board approval if necessary.

Marc made a motion, and Bruce seconded, that any residents engaging in work involving a truck weighing 20 tons or more are required to provide the SGRD a Bond covering damages to the SGRD roads in the amount of \$10,000, \$20,000 during the months of March, April, and May. The Road Superintendent will, as needed, submit any increase that may be warranted for approval to the Prudential Committee.

The motion was approved unanimously by roll call.

Marc made a motion, and Sharon seconded, that the Road Superintendent is authorized to spend up to \$9,000 to approve the roads as needed.

The motion was approved unanimously by roll call.

Lisa & Karl reported overhanging branches that may be a concern (they could fall into the road) once our first snow comes. Bob will take a look and see what needs to be done.

Marc made a motion, Bruce seconded, to approve the Roads Report.

The motion was approved unanimously by roll call.

Lakes Report

Bruce reported that Nicholas, from the Conservation Committee, will let us know that we need to submit a new RDA for Benthic Mat's, but he wants to see if there's an easier way to handle it. ~~in~~ He is not sure if we need a formal submission again, Nicolas will let Bruce know. If they do want one, Bruce has the form, and can copy pretty much all the information from the last one and

submit it. There's no filing fee. There's a fee that town hall charges for posting the meeting in the Berkshire Eagle. Bruce believes it is either \$60 or \$65.

Bruce is following up with Water and Wetlands and Aquatic Restoration.

Bruce has started writing out the lake protocols so that when he steps down in June, and Sharon takes over, it will all be well organized. Bruce is writing a list of all the contact information of the vendors and a description of what they do for Sharon and Jane to keep a record of.

Bruce stressed that keeping the lake management program moving is most important. It's a question of knowing what to do and when and to keep the momentum we have.

Motion made to approve the Lakes Report by Susan and seconded by Marc. The motion was approved unanimously by roll call.

Additional Business

Reminder to the Board to take a few minutes to read the Legislative Acts and By-laws as a refresher.

The meeting was adjourned at 10:23 am

Respectfully submitted,

Jane Hanrahan

District Clerk

Documents discussed at this meeting:

FY24 Budget

FY 24-6 Warrant