

**Town of Becket
Board of Health
557 Main Street
Becket, Massachusetts 01223
(413) 623-8934 ext. 122 fax (413) 623-6036**

Meeting Minutes for December 7, 2022

Board Members present: Gale Labelle, Robert Ronzio

Board Member Absent: Laurel Burgwardt

Clerk of Committee: Tess Lundberg

Public present: Mona Bailey, Elizabeth Burnette, Renee Issacs

Public via Zoom: Bill Allen, Lee Burnette, Ed Fahey, Jesse Giardina, Mike Goodenough, Robin Mathiesen, Ned Saviski, Jason Soares, Colin Sykes

Items will be kept in the order of the agenda for easier reference.

1. Call to order at 5:20 PM

2. Board to approve meeting minutes for November 2, 2022 and November 18, 2022

Mr. Ronzio makes a motion to approve the minutes for 12/2/2022. Ms. LaBelle seconds the motion. Mr. Ronzio votes in favor. Ms. LaBelle votes in favor. **Motion passes.**

Mr. Ronzio makes a motion to approve the minutes for 12/18/2022. Ms. LaBelle seconds the motion. Mr. Ronzio votes in favor. Ms. LaBelle votes in favor. **Motion passes.**

3. Alliance Reports

A. Disposal System Construction Permits

1. **52 Lyman St-** repair of d-box replace tank application. See also Title 5 report. Mr. Sykes states he will contact the contractor and determine if the Title 5 report submitted was done after the repairs to the cracked d-box. Continued.
2. **88 King Arthur** – continued from 11/2/2022. Registered land survey pending. Continued.
3. **145 Prince John-** continued from 11/2/2022. Registered land survey pending. Continued.
4. **1232 Main St-** Ms. LaBelle makes a motion to approve the septic design for 1232 Main St. Mr. Ronzio seconds the motion. Mr. Ronzio votes in favor. Ms. LaBelle votes in favor. **Motion passes.**

B. Well Permits

1. **164 Main St-** 11/16/22 and 11/23/22 requested site plan with relevant setbacks designated. Continued.

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C. Title V Inspections

1. **1342 County Rd-** Conditional Pass. Mr. Sykes states he witnessed the Title 5 inspection. Ms. LaBelle asks if repairs were done. Mr. Sykes states he is not aware if any repairs were done. Ms. Lundberg states there was no application made for a DSCP for repairs. Ms. LaBelle asks Mr. Saviski to contact the contractor and advise him that a DSCP would be required to make the repairs.
2. **132 Dawn Dr-** pass. Report was sent to Mr. Fahey at the board's request after the 11/2/22 meeting. Mr. Fahey states the report probably should have been marked "Needs Further Evaluation By the Approving Authority" only. The BOH would then review it at a meeting and if they determine the system is functioning in a manner that protects the public health, safety and environment a letter is issued from the Town and attached to the report stating it "Passes". A system inspector is not allowed to make that determination on their own and it should not have also been checked off "Passes".
Mr. Fahey states a well permit was issued in 2010 allowing a 45 foot setback from the SAS. Mr. Fahey states a clean water test would be justification for the board to pass the system. The board determined at the 11/2/2022 meeting that the inspector needs to come before the board.
3. **21 Brook Lane-** pass
4. **455 Woodmere-** pass
5. **134 Fireside Lane-** Conditional pass/repairs needed. Mr. Ronzio states the property is in foreclosure and the holes dug for the T5 inspection were never covered over. Ms. LaBelle reads off the list of repairs cited in the report, including replacing the d-box, replacing cracked and settled pipes, adding filters, adding risers up to grade. Mr. Fahey asks if there has been a DSCP application submitted. Ms. Lundberg states she does not believe a DSCP has been submitted. Ms. LaBelle states she does not think this should be accepted as a conditional pass given the number of issues cited. Ms. LaBelle states the inspector needs to come before the board. Ms. LaBelle makes a motion to not accept the Title 5 for 134 Fireside as a conditional Pass. Mr. Ronzio seconds the motion. Mr. Ronzio votes in favor. Ms. LaBelle votes in favor. **Motion passes.**
6. **23 Algeria Rd-** fail

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- 7. **116 Partridge Lane** - pass
- 8. **52 Lyman St-** submitted as a pass. Alliance log 9/27 Conditional pass – tank is sound, d-box cracked and needs to be replaced.
- 9. **80 Beaver Brook Rd-** pass
- 10. **229 Hamilton Rd-**pass

D. Soil Percolation tests:

- 11. **0 Castle Lane-**
- 12. **0 Long Bow Lane West- 213.72** failed- Board reviewed Al Joyner email
- 13. **816 Main St**
- 14. **0 Nottingham Circle 216.789** Malone
- 15. **659 Leonhardt - Rilla**
- 16. **305 Sherwood Dr**
- 17. **23 Algeria Rd**

3. Housing Code Action Kaniecki/Alliance

- a. **44 Pleasant-11/30/22** Alliance update No changes to property from last month. Back window is broken out making the building accessible from behind. Mr. Saviski states the front door had been repaired but the back window is still broken.
- b. Continued.
- c. **58 Depot St 11/30/2022** Alliance update- No changes from last month. The front of house appears to be completed and cleaned up. Broken basement window allowing access to pests and elements. Continued.
- d. **2442 Main St-** Mr. Saviski requests background file be forwarded to him. continued
- e. **50 Dawn Drive- 11/30/22** Alliance update- Condemned- no changes from last month. Notice of receivership and condemnation posted on doors. Continued.
- f. **23 Lady of the Lake- 11/30/22** Alliance update-Little progress if any in November, recommend leaving this active and further follow up. Mr. Ronzio asks if it appears that

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anyone is living in the home. Mr. Saviski states it doesn't appear that anyone is living there. Mr. Ronzio asks if the board needs to have the property condemned. Ms. LaBelle asks Mr. Saviski for suggestions. Mr. Saviski states they can place a placard on the home declaring it uninhabitable. Mr. Ronzio makes a motion to declare 23 Lady of the Lake unfit for human habitation. Ms. LaBelle seconds the motion. Mr. Ronzio votes in favor. Ms. LaBelle votes in favor. **Motion passes.** Ms. LaBelle states the board will decide in February 2023 if they will pursue a condemn order on the house. Continued.

- g. **799 King Richard Dr-** 11/30/22 Alliance update for sale sign present. Appears vacant. No sign stating there is a condemnation order. Same as previous report. Mr. Saviski states the property has been re-placarded several times with the condemn order. Continued.
- h. **43 Pleasant St-** 11/30/22 Alliance Update -No changes to property from last month. Continued.
- i. **50 Beach St** 11/30/22 Alliance Update- no update available. Continued.
- j. **145 Prince John Drive-** Correction order prepared for signature. 11/30/22 Alliance Update- Very little debris or trash on property visible from the road. Recommend closing this file. Ms. LaBelle makes a motion to close the file on 145 Prince John Drive. Mr. Ronzio seconds the motion. Mr. Ronzio votes in favor. Ms. LaBelle votes in favor. **Motion passes.**
- k. **358 Prince John Drive-** 11/30/22Alliance update –Cleaned up, for sale sign present. Mr. Ronzio states we need to do an inspection to confirm the exterior door on the lower level is secure. Continued.
- l. **354 Wells Road** 11/30/22 Alliance update - No changes in November. Continued.
- m. **59 Benton Hill Rd-** 11/30/22 Alliance update – No changes in November .Continued.
- n. **250 Alan A Dale-** 11/30/22 Alliance update –Property cleaned up, recommend closing the nuisance complaint. Ms. LaBelle makes a motion to close the file on 250 Alan A Dale.

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Mr. Ronzio seconds the motion. Mr. Ronzio votes in favor. Ms. LaBelle votes in favor.
Motion passes.

- o. 23 Algerie Rd-11/30/22 Alliance update-** Some progress, Dumpster removed. One abandoned car. Continued.
- p. 99 Friar Tuck- 11/30/22 Alliance update-** One trailer on the property, and one torn apart trailer, appears little progress has been made. Board advised of a letter of complaint about lack of progress in cleanup, from a neighborhood resident. Mr. Ronzio states the board needs to send a formal letter to the Building Inspector, signed by Ms. LaBelle, about the complaints. Continued.
- q. 50 Hilltop Court-. 11/30/22 Alliance update-** no change from October. Continued.
- r. 28 Brook Lane-** failed Title 5 on 7/2/2017. T5 Letter of Non Compliance issued 9/19/2022. Current owner spoke to board at 10/5/ meeting- No applications received. Continued. 11/31/22 Alliance update- no update available.
- s. 297 Prince John Dr 11/30/22 Alliance update** No change from October. Continued.
- t. 155 Black Arrow- 11/31/22 Alliance update** Very little change from October. Continued.
- u. 233 Gentian Hollow Rd-Correction Order issued 11/21/22.** Ms. LaBelle asks Mona Bailey to address the board. Ms. Bailey states there are serious code violations since they moved to the property in October 2020. Ms. Bailey states she has since found out that there were issues previous to her moving into the home. Ms. LaBelle asks if Ms. Bailey lives in the lower level of the home and Lee Burnette is the owner of the home. Ms. Bailey confirms that is true. Ms. Bailey states the previous repairs made deteriorated quickly. Ms. LaBelle asks if the previous issues, that were subject to the inspection she conducted with the state fire marshall and other inspectors, were completed. Ms. Bailey states the issue were not corrected even though Mr. Burnette has received two correction orders. Ms. Bailey states Mr. Burnette repaired the shower in his own living space, but any repairs done in the tenant living space were paid for by Ms. Bailey. Mr. Ronzio asks who paid for the bed shaker alarms for the hearing impaired

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resident. Ms. Bailey states she purchased the alarms. Ms. LaBelle states they had gone to the state and it was her understanding that the Mass Commission for the Deaf was assisting. Mr. Saviski states he was planning to conduct a follow-up inspection next week. Ms. Labelle asks Mr. Saviski what can be done if no progress has been made, and if the tenants would be allowed to stay in the home under the current conditions. Mr. Saviski states the board could allow more time to complete the repairs or start issuing fines for non-compliance, Mr. Saviski states the tenants could stay in the home if they wished. Ms. LaBelle asks Mr. Burnette to address the board. Mr. Burnette states he is making progress with the repairs, a contractor is scheduled for next Thursday to repair the sliding door. Mr. Burnette states he is trying to arrange a time with the tenant for a contractor to repair the non-plumbing issues. Mr. Burnette states he is trying to find a plumber.

Ms. LaBelle asks Mr. Saviski for his opinion, since the tenant has been waiting for 2 years to have repairs done. Mr. Saviski states his suggestion is to allow 30 days, and notes this is a difficult time of year to get contractors as the last two years have been difficult. Mr. Saviski states the issue could be escalated and taken to Housing Court.

Mr. Ronzio states it was his understanding that the first inspection was conducted by the fire chief, a fire marshall, Mr. Kaniecki, AdLib, and Ms. LaBelle. Mr. Ronzio states smoke detectors were supposed to be installed but there was some issue about obtaining an electrician. Mr. Saviski states when he did the most recent inspection there were smoke detectors present. Ms. Bailey states she purchased the smoke detectors. Ms. Bailey states the bedshakers purchased by AdLib, that were supposed to be installed in the downstairs tenant's bedroom, were installed in Lee Burnette's upper level bedroom.

Mr. Ronzio states the new issue of the black mold in the bedroom would have been complicated by the bed being on the floor.

Ms. Bailey states the bed has been raised off the floor, the mold issue has lessened but is still present.

Ms. LaBelle asks Mr. Saviski if the tenants should move out due to the mold issue. Mr. Sykes responds that you do not necessarily have to leave a building due to "chronic dampness", depending on if the inspector determines it is unsafe. Mr. Fahey states he would suggest if the tenant moves out the homeowner/landlord would have to pay for the alternative housing. Mr. Fahey states this would be done through a judge's order from Housing Court. Mr. Fahey states if the board wants to take the issue to Housing Court the inspectors would work with Town Counsel. Mr. Fahey states it sounds like this has been dragging on for a while and the landlord is not responding. Mr. Saviski states he would recommend allowing 30 days before they start discussions with Town Counsel.

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Ms. LaBelle tells Mr. Burnette that if the board has to take this to court the expense of moving the tenants out and back in would be greater than the expense of completing the repairs. Mr. Ronzio asks what are the priority issues. Mr. Saviski states the priority issue would be repairing the lock on the back door, bathroom repairs including replacing the cardboard behind the bathtub with proper wall sheathing, repairing the hole in the chimney that is large enough to allow rodent access. Mr. Saviski asks Ms. Bailey if there are any other priorities. Ms. Bailey agrees that those are the 3 main priorities. Ms. LaBelle addresses Mr. Burnette, stating he has 30 days to repair the door lock, repair the hole in the chimney, and replace the cardboard behind the bathtub with the proper wall sheathing. Ms. LaBelle states Mr. Saviski will do a follow-up inspection on January 8, 2023 to determine if these repairs have been completed.

4. Food Establishment Inspection

- a. **Application Assistance Fee:** Town Administrator is recommending fee for assistance with Full Circle permit applications, payable in advance. Board approves a \$25 fee, payable in advance, if inspector or BOH clerk needs to assist applicant in submitting their Food Service Establishment permit application. Board approves sending notice to all previous Food Service Establishment permit holders that if they do not renew their permits by March of the calendar year the board will issue a closure order as of March 1.
- b. **Route 8 Pub** - unpaid application submitted 4/6/2021. No response to multiple emails. No further renewals submitted in 2022.
- c. **Sherwood Shoppe**- unpaid application submitted 1/12/2020. No further renewals submitted in 2021 or 2022
- d. **Becket Washington School**- permit incomplete for 2022.
- e. **Papa Bob's** permit expired 12/31/2020. No further renewals submitted in 2021 or 2022

5. Full Circle Applications Received:

- a. **Septic Haulers/Installers**

1. Hauler Permits

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1. Next Generation Enterprises- Ms. LaBelle makes a motion to approve the septic hauler permit. Mr. Ronzio seconds the motion. Mr. Ronzio votes in favor. Ms. LaBelle votes in favor. **Motion passes.**
2. Berkshire Pittsfield Septic- Ms. LaBelle makes a motion to approve the septic hauler permit. Mr. Ronzio seconds the motion. Mr. Ronzio votes in favor. Ms. LaBelle votes in favor. **Motion passes.**
3. Gary Obrien Property Services- Ms. LaBelle makes a motion to approve the septic hauler permit. Mr. Ronzio seconds the motion. Mr. Ronzio votes in favor. Ms. LaBelle votes in favor. **Motion passes.**

2. Septic Installer

1. JR Wilkinson Construction- BCBOHA pending

6. New Business:

- a. 3521 Jacobs Ladder Road. New septic installation done, no inspection conducted. Photos supplied by installer. Mr. Giardina states he thought he had called for an inspection. Ms. Lundberg states there is nothing in the office records to verify the request. Mr. Giardina states he usually calls Mr. Fahey directly. Mr. Fahey states he does not have any notes to confirm the inspection was requested. Mr. Giardina states Mr. Sykes came out on 12/6/2022 and looked at the installation. Mr. Fahey states that Mr. Sykes had noted the alarms were unplugged. Mr. Fahey states if they can go to the site and verify the alarms are working it would be acceptable. Ms. LaBelle states that Mr. Giardina should contact the BOH office to request inspections going forward, so it is documented.

7. Old Business:

8. Public Input

Mr. Ronzio states he wants to bring up 2727 Jacobs Ladder Road and he wants to know what the story is, because they supposedly sent the plans in. Mr. Ronzio states he brought it up last month. Mr. Ronzio states the plan I showed you last month was an older version of

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the plan, and basically what they are doing is. Ms. LaBelle asks to look at the plans Mr. Ronzio is holding in his hand. Mr. Ronzio gives the plan to Ms. LaBelle. Mr. Ronzio states he talked to Ed Fahey earlier today and he said he looked at them. Ms. Lundberg states they uploaded an e-file on the application, they never submitted any physical copies of the file, and so it was not available for any members of the public to look at. Mr. Ronzio states well it is available right now. Ms. Lundberg states there were people that were concerned about it so it did not make it on the agenda. Mr. Ronzio begins speaking while Ms. Lundberg is talking. Ms. Lundberg asks if she can finish what she is saying. Mr. Ronzio states sure, finish. Ms. Lundberg states it was not put on the agenda because the application was not complete, because the physical plans were not received. Ms. Lundberg states there was no public notice that this was going to be discussed, so none of the people that expressed concern about it knew that it was going to be discussed. Mr. Ronzio states what are we going to do. Ms. LaBelle states we have to put it on. Mr. Ronzio states on what. Ms. LaBelle states we have to put it on our public agenda. Ms. Lundberg states her understanding is, she spoke with the Town Administrator, who said it can be discussed but not voted on because that would be a violation of open meeting laws. Ms. Lundberg states it would have to go on next month's agenda so there is a public notice that it is going to be decided. Mr. Ronzio makes a motion that we look at this, that we set up a meeting next week on Wednesday or some other day because there is plenty of time available on the schedule to have an emergency meeting like we did the last time. Ms. LaBelle states what about the public if the public wants to. Mr. Ronzio states if the meeting, an open meeting law is called and there is a single item on the agenda the single item will be this. Ms. LaBelle states she heard Mr. Ronzio but we also need this to go out to the public, correct? Mr. Ronzio states wait a second do we send out to the public, alright, any notice for any of the things we put on this agenda, do we send that out, do we put it online? Mr. Ronzio states no we do not. Ms. LaBelle states people will be concerned about this too. Mr. Ronzio states you know what this is, this is a repair of a tight tank a repair of a septic tank, that's all it is, it's really not a repair it's an upgrade. Mr. Ronzio states what they want to do is, they have a tank in the ground that is supposed to function right now, and they are going to put the road on top of it. Mr. Ronzio states they have to take the tank out and put in a reinforced tank in the same place in the same location. Ms. LaBelle states where is the, this is not. Mr. Ronzio states that's the plan for Himalayan High, and this plan was done by a registered land surveyor and a company that we are very familiar with Foresight Land Service. Mr. Ronzio states the plan is actually stamped by Foresight Land Services. Ms. LaBelle states she sees that. Mr. Ronzio states that has nothing to do with anything else, the only thing, and last month what they wanted to do was move the well but then they decided they didn't need to move the well

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and they are going to leave the well exactly where it is and save themselves a lot of money, Mr. Ronzio states, the previous version they wanted to put the well (he directs Ms. LaBelle to the area on the plan). Mr. Ronzio states it wasn't going to effect anybody but then they decided it was an expense they didn't need to go through. Ms. LaBelle asks so why is this all of a sudden coming up right today. Mr. Ronzio states because he alerted the board at the last meeting that this stuff was going to come in. Mr. Ronzio states he doesn't have any control over when they actually send the data in. Mr. Ronzio states he asked earlier and he found out that they said it was not put on the agenda, that they learned, I guess they had talked to Tess. Mr. Ronzio states so he basically went over and got a copy of the map because they said it wasn't available here. Ms. LaBelle asks it doesn't matter, should you go over and get that as a member of the Board of Health. Mr. Ronzio states what difference does it make. Ms. LaBelle states that may be a conflict. Mr. Ronzio states it is not a conflict, they sent another copy in the file all I am doing is providing you with a copy you can actually see. Ms. LaBelle asks Mr. Fahey if he has looked at the plans. Mr. Fahey states he did, and adds that one of the meeting participants wants to say something, he may have something to do with this. Ms. LaBelle directs the participant to go ahead. Mike Goodenough states he is the CEO for the company, this is just a simple repair, we did email copies of this, this is also the site plan that we was approved, this has gone through all the engineer guides and everything else. Mr. Goodenough states the repair is just to complete the upgrade to that tank and our intention to being able to get that completed other than that there is really no major modification the rest of it has been seen by the public and I was kind of curious what the public concern was. Ms. LaBelle states they should be able to see this too. Mr. Ronzio states it has nothing to do with anything else on the plan. Ms. LaBelle asks Mr. Ronzio to hold on. Ms. LaBelle asks Mr. Goodenough the public what? Ms. Goodenough says he was wondering what the public concern was because it is simply an upgrade and a repair to a septic, there is nothing else to draw concern. Mr. Goodenough states the site plan was already approved and submitted, so concerns have already been received around anything that was out there for a septic repair, there can't really be public concern that I'm aware of. Ms. Lundberg asks if one copy or two copies of the plan are now here. Ms. LaBelle says she thinks it is one copy of the plan. Ms. Lundberg states the instructions on the application say they need to submit two copies, physical paper copies. Ms. LaBelle re-examines the copies and says there are two copies. Ms. Lundberg states those need to be available to the public for review. Mr. Ronzio states they are available for the public like any of the other files are available for the public to review. Ms. LaBelle asks so they already put in saying they want to do this. Ms. Lundberg states the application has been submitted, but it is not completed. Ms. LaBelle asks it is not completed? Ms. Lundberg states now it is completed because you

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just handed me the plans. Ms. Lundberg says I can put this on the next agenda, with the public notice, so the public is aware the plans are available for review. Mr. Goodenough asks why they were not necessarily notified of that when we sent over these copies a couple weeks back. Ms. Lundberg states the instructions are very clear on the application, Foresight has filled out these applications many times, if they are not capable of reading the instructions where it very clearly says send two copies, I am not babysitting them. Mr. Goodenough says he understands completely he just wants to make sure the timing works out and they need to be submitted before, not now. Ms. LaBelle asks Mr. Fahey for his suggestions. Mr. Fahey says looking at it technically it is a simple, they are taking the existing tank out and relocating it, there is no technical problem that he sees. Ms. LaBelle state because she feels a bit of animosity here, she thinks there should be a second meeting on this. The board discusses possible dates and times and decides to schedule a second meeting on December 16, 2022 at 12PM. Mr. Ronzio states when we look at all the things we do on the board, in comparison to, most of these things are routinely approved. Ms. LaBelle states they may be routinely approved but they are also not businesses, this is a little different. Mr. Ronzio states no it is not different, it doesn't make any difference, how many businesses do we have in town? Ms. LaBelle states there's a few. Mr. Ronzio states virtually none, and look at the businesses that don't comply, that we just talked about tonight, which are down here on Route 8, on Route 20, and in Sherwood Forest and they haven't been in compliance for over two years according to Tess, yet we do nothing. Mr. Ronzio states and the all of a sudden because somebody was a couple hours late or two days late, and I don't fault you, you're absolutely correct. Mr. Ronzio states I fault Foresight Engineering for not getting these plans in. Mr. Ronzio states I alerted everybody to this a month ago because I actually had the previous version of the plan and I was going to submit that at that time but they told me they were changing the plan. Mr. Ronzio states I'll babysit these people.

9. Budget- no discussion.

10. Correspondence

- a. **DEP notice PFAS water report deficiency- 3235 Main St Route 8 Pub.** Mr. Saviski states that Heather Anello had stated she tests the water but he has never gotten any water test results. Ms. LaBelle asks Mr. Saviski to discuss the PFAS report deficiency with Heather Anello.

11. Any other business to come before the Board

- a. **333 Leonhardt Rd-** Ms. Lundberg states that Kelly Granger Parsons conducted a second Title 5 inspection on this property last week. Ms. Lundberg states there was a failed Title 5 report submitted in March 2022. Ms. Lundberg states the inspector.

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Mike Parsons, contacted the board by phone and indicated he had a prior commitment and would be unable to attend this meeting. Mr. Parsons is applying for a DSCP and septic installer permit to do the needed repairs, and hopes the board would allow these permits to be issued so repairs could be done before winter weather sets in. Ms. Lundberg states both applications have been submitted, fees paid, and required certificates supplied. Mr. Saviski states he witnessed the Title 5 inspection. Mr. Saviski states Mr. Parsons located both leach pits, which may not have been done on the inspection done in March 2022. Mr. Saviski stated the plant growth over the 2nd leach pit appeared to be undisturbed, unlike the plant growth over the 1st leach pit. Mr. Saviski stated the 2nd leach pit was empty, and the 1st leach pit needs to be pumped. Mr. Saviski states that Mr. Parsons attributed the empty 2nd leach pit to a misaligned d-box that was sending all the water into the 1st pit and none to the 2nd.

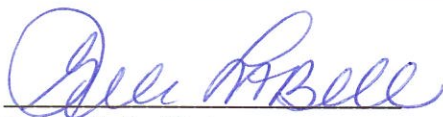
Mr. Ronzio states the March 2022 report states there are 2 leach pits with a sketch showing the locations. Mr. Saviski states the second leach pit was 30 feet behind the first leach pit, which does not correspond to the sketch.

Mr. Ronzio makes a motion to grant the DSCP for 333 Leonhardt Rd. Ms. LaBelle seconds the motion. Mr. Ronzio votes in favor. Ms. LaBelle votes in favor. **Motion passes.**

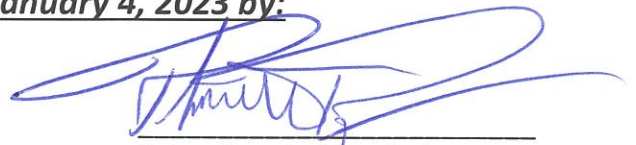
Mr. Ronzio makes a motion to issue a Septic System Installer permit to Kelly Granger Parsons Associates. Ms. LaBelle seconds the motion. Mr. Ronzio votes in favor. Ms. LaBelle votes in favor. **Motion passes.**

Ms. LaBelle makes a motion to adjourn the meeting. Mr. Ronzio seconds the motion. Ms. LaBelle votes in favor. Mr. Ronzio votes in favor. Ms. Burgwardt votes in favor. **Motion passes.** Meeting is adjourned at 7:45 PM.

Meeting Minutes reviewed and approved on January 4, 2023 by:



Gale LaBelle, Chairperson



Robert Ronzio, Vice Chair

Laurel Burgwardt, Clerk