

SHERWOOD GREENS ROAD IMPROVEMENT AND MAINTENANCE DISTRICT
413-274-2374

Prudential Committee Minutes for May 6, 2023

The meeting was called to order at 9:00 AM.

In attendance were Committee members Terry Hayden, Marc Schultz, Bruce Lipton, & Chris DiSanto

Also present were Bob Moore – Road Superintendent, Kathleen Borden – Treasurer, Jane Hanrahan, District Clerk

Residents present: Lisa Saunier, James Schneider, Sharon Cutler, Ken Einhorn, Susan Hovani, Karl Nielsen & Sandy Moore

The meeting was not being recorded.

Review of the April 1, 2023, Meeting Minutes

Minutes were amended to reflect the correct dollar amounts for Aquatics Restoration and Beaver Solutions.

Motion made to approve the April 1, 2023, Minutes by Marc - motion seconded by Bruce - approved by roll call: Marc, Bruce, Chris & Terry

Treasurer Report

The approved budget for 2022 was \$137,156. We have spent \$73,842.16 so far with \$63,313.84 remaining for the year.

The proposed 2023-2024 budget is \$138,996 and if the Crayfish Project is approved the budget will increase by another \$2000. The lakes portion of the budget has decreased, and those funds have been reallocated to the roads portion.

Line 51 on the budget decreased by \$10,000 due to the mail shed being completed.

We will need to add general liability insurance to the budget for any future claims against SGRD. The claim brought by John Andrews currently against us will not be covered under this policy. We are in the process of getting quotes. Our current Insurance Agency is Toole Insurance Company in Lee.

Terry will contact the Insurance Company to see if this policy also covers the board members of SGRD. Or if we need a separate Directors/Officers policy as well.

Once we have all the information the board will vote on this addition. This is not in the budget and if we decide to add the insurance it will be taken from the reserves.

We saw a nice tax payment in May, we collected \$10,713.33. We have \$32,720.77 in the bank. \$11,000 will need to be put back into the stabilization account.

The May warrant is for \$7,529.13. The warrant will be signed via DocuSign.

Motion made to approve the treasurer's report by Marc - motion seconded by Bruce - approved by roll call: Marc, Bruce, Chris & Terry

Roads Report

Bob reported that the road repair took longer than we had hoped because it took so long for the roads to dry out. The plan is to grade, rake and roll on Monday. Gary fixed the area around the mailbox and repaired the railings on Shuttlecock.

The beach signs have arrived, and we are just waiting for the mailbox sign.

We have a price of \$11,500 to do the work on Silver Shield Rd. which includes: 16 loads of gravel to go six inches deep.

The clogged culverts on Robinwood will cost \$500 to clean out. The culverts on Ira's property are still getting blocked up.

Emily would like a permit to put in a culvert for a driveway. She is also looking to put up a gazebo and a dock.

Gary is working on a ramp to be installed at the mailbox entryway. Gary is also working on filling in the potholes.

Motion made to approve \$12,000 for the road work on Silver Shield along with the culverts on Robinwood by Marc - motion seconded by Bruce - approved by roll call: Marc, Bruce, Chris & Terry

Motion made to approve the Roads Report by Marc - motion seconded by Bruce - approved by roll call: Marc, Bruce, Chris & Terry

Lakes Report

The plant survey was done, and the big lake will be treated with herbicides by the end of June. There will be one treatment followed by two bump treatments.

The crayfish experiment in Golden Fawn will begin on the 20th. Ken Wagner & Aquatic Resources will be doing the monitoring.

The sampling for E. coli will begin the week before Memorial Day.

Beaver Solutions have begun their monitoring and surveying of any damage.

Bruce will attend the meeting in the Town Hall on the 24th of the Becket Conservation Commission Forum.

Bruce reminded the board that we will need to get on the agenda for the Conservation Commission to renew the Order of Conditions (which expires in November) which is a permit to do what the NOI allowed us to do. This also needs to be filed with the registry in Pittsfield.

Motion made to approve the Lakes Report by Marc - motion seconded by Bruce - approved by roll call: Marc, Bruce, Chris & Terry

Additional Business

SGRD is being sued for neglect by John Andrews. John is alleging that we moved the culverts and as a result, each time it rains it is causing damage. If we are not successful

in defending the lawsuit, it will cost SGRD \$5,000-\$10,000 for the engineer's report and \$12,000 to do the repair plus our legal fees.

SGRD did not move the culverts, in 1997 they were replaced with plastic. People who live on Silver Leaf Dr. may be contacted for an affidavit.

A question was asked regarding SGRD countersuing for our legal fees if we are successful in proving the culverts were there and not moved. Terry is going to find that out for us.

The Engagement Letter for 2023-2024 will be sent via DocuSign.

Reminders –

- 1. It was decided that we will include a cover letter with the annual warrant that will be mailed to the residents informing them that the annual report will be available to download and print online via a link and a QR code. If any resident wants a printed copy, they can contact Jane by email. This will reduce cost and reduce waste. The Annual Report will be available online on June 1st.**
- 2. If it rains on June 1st and the meeting can't be held outside, we will meet in the Town Hall in The Berkshire Room.**

Action Items:

- 1. Insurance Questions - Terry**
- 2. Countersue Question - Terry**

Motion made to end the meeting by Marc - motion seconded by Bruce - approved by roll call: Marc, Bruce, Chris & Terry

The meeting was adjourned at 10:21am.

Respectfully submitted,

Jane Hanrahan

District Clerk

Documents discussed at this meeting:

FY23 Budget

FY24 Budget

FY 23-10 Warrant

Attorney Engagement Letter